



## GENERAL DATA PROTECTION REGULATION - GDPR

With this information, the Data Controller, as defined below, wishes to inform you about the purposes and methods of processing your personal data and the rights granted to you by Regulation (EU) 2016/679 on the protection of individuals, with concerning the processing of personal data and their free circulation (GDPR). The personal data collected will be processed exclusively within the scope and according to the relationships between the parties, as specified below.

### DATA CONTROLLER OF THE TREATMENT

The Data Controller is the company Achitex Minerva S.p.A., with registered office in Via degli Artigiani, 6 in Vaiano Cremasco (CR), Italy (hereafter "Data Controller" or "Company").

### LEGAL BASIS AND PURPOSE OF THE TREATMENT

The Data Controller submits personal data, such as: company name, name, surname, Fiscal code, VAT number, address, e-mail address, telephone number and / or mobile number, also referable to the employees, collaborators or contact persons, as well as information relating to the commercial and/or professional activity of the customer/supplier, bank details and information regarding the orders forwarded to the Company and, in general, to the contractual relationships.

The data collected are processed by the Data Controller to fulfil at the instrumental and functional purposes of the contractual and/or pre-contractual relationship and the fulfilment of legal and regulatory obligations to which the Data Controller is kept in function of the activity carried out, in particular the purpose of:

- 1) manage the contractual relationship and the related regulatory obligations: the processing of personal data takes place to give preliminary activities and consequent to the management of the relationship with the Data Controller and to the instrumental and functional aspects of its execution, as well as the fulfilment of any other obligations arising from the contract or from the existing commercial relationship. This also includes accounting management, assistance on products covered by the contract and, in general, the processing of any customer requests and the management of interactions occurring in the context of the contractual or commercial relationship;
- 2) Comply with legal obligations: the processing of data may be necessary or required by the fulfilment of obligations arising from the law or regulations, national and / or Community, in force and applicable to the Data Controller, as well as provisions issued by competent authorities;
- 3) To pursue a legitimate interest of the Data Controller: the Company may process personal data for the defence of a right or interest before any competent authorities, expressly included therein for the purposes of credit recovery; to proceed to the direct offer of products or services, limited to the e-mail coordinates provided in the contractual / commercial context and subject to opposition to this treatment.

### OBLIGATORY OR OPTIONAL NATURE OF DATA SUPPLY

The provision of data for the purposes referred to in paragraph above is merely optional. However, since this treatment is necessary to allow the management of the contractual/commercial relationship, the failure, partial or incorrect conferment of the data in question will make it impossible, depending on the case, to manage and fulfil the order and/or to give course and fulfil specific customer requests, as well as the impossibility for the Data Controller to send you generic information on products or services similar to those object of a previous purchase, or in any case to pursue their own legitimate interests (such as the defence in court of a right).

### DATA COMMUNICATION

The data may be disclosed to the following categories of subjects:

- to all those subjects (including Public Authorities) who have access to personal data under regulatory or administrative provisions;
- to all those subjects, public and/or private, persons to whom the communication is necessary or functional to the correct fulfilment of a contractual or legal obligation.

In addition, personal data may be made known to persons who also act on behalf of the Company, such as, by way of example only, and not exhaustive:

- to carriers, couriers or shippers responsible for delivering the products;
- to professionals and legal and tax consultants of the Company;

who will treat them, as appropriate, as owners or as external managers of the processing of personal data on behalf of the Company.

### Achitex Minerva S.p.A.



The Data Controller employees and collaborators who will be specifically authorized for this purpose may also become aware of the personal data.

Finally, the data may be transferred to the companies of Achitex Minerva Group, for strategic and business organization needs.

## **DATA STORAGE TIME**

Personal data will be processed and stored for the entire duration of the contractual and/or commercial relationship and, subsequently, for the maximum time required by law concerning the limitation of rights and/ or forfeiture action (also in the administrative and fiscal area) and, in general, for the exercise/defence of Data Controller rights in disputes promoted by public authorities, public entities and private subjects. However, is guaranteed the right of the interested party to oppose at any time the processing based on legitimate interest for reasons connected to his particular situation. Once all the purposes that legitimize the preservation of personal data have been exhausted, the Data Controller will take care to delete them, compatibly with the technical backup procedures.

## **RIGHTS OF THE INTERESTED**

The data subject of the processing (the person to whom the personal data refers) has the right to ask the Data Controller to exercise the following rights:

Access: may request confirmation of the existence of a treatment on the personal data of the user and, in this case, the access to such data and specific information on the processing, such as, for example, the purposes, categories of data object of processing, the existence of the other rights indicated below.

Correction: has the right to request and obtain correction of personal data and/or the integration of incomplete personal data.

Cancellation: may obtain the deletion of data, if (i) such data are no longer necessary for the purposes for which they were collected, (ii) object to the processing of your data (as indicated below) and there is no other legitimate reason prevailing for processing, (iii) the data are processed unlawfully, (iv) the data must be deleted pursuant to a legal obligation, (v) personal data of a minor under 16 were collected in connection with the offer of information society services. This right does not apply if the processing of data is necessary, inter alia for the fulfilment of a legal obligation or for the assessment, exercise or defence in court of a right.

Limitation: has the right to obtain the limitation of the processing of personal data, which means that the processing of data will be suspended for a certain period of time. The circumstances that may give rise to this right include situations in which the accuracy of personal data has been challenged, but it takes some time to verify the inaccuracy. This right does not prevent you from continuing to process personal data.

Opposition: has the right to object at any time, for reasons relating to your particular situation, to treatment based on a legitimate interest of the Data Controller, subject to proof that the latter has legitimate binding reasons to proceed with the processing that prevail over the interests fundamental rights and freedoms of the interested party or for the establishment, exercise or defence of a right in court. Has the right to object to the processing for marketing purposes.

In the cases referred to in Article 77 of the Rules, he has the right to make a claim to the competent Supervisory Authority.

The above rights may be exercised by request without formalities to the Data Controller. The request can be sent to the Data Controller by letter or certified e-mail to the following addresses: Via degli Artigiani, 6 - 26010 Vaiano Cremasco (CR) Italy - PEC: [achitexminerva@pec.it](mailto:achitexminerva@pec.it)

\*

*Any changes or updates to the previous information will be communicated.*

Vaiano Cremasco, 15<sup>th</sup> October 2018

**Achitex Minerva S.p.A.**

## **Achitex Minerva S.p.A.**

Società soggetta a Direzione e Coordinamento da parte di A.CHI.TEX Srl  
Via degli Artigiani, 6 - 26010 Vaiano Cremasco (CR) - Italy - Tel. +39 0373 279711 - Fax +39 0373 279717 - info@achitexminerva.com - www.achitexminerva.com  
Codice Fiscale e Partita IVA (VAT) IT 05213680969 - Capitale Sociale € 1.000.000,00 - Reg. Impr. Cremona 05213680969 - REA CR - 0168443